Oneota Community Co-op Minutes for Regular Board Meeting June 25, 2013 5:30 PM Luther College Campus, Valders Hall, Room 374

Board Members Present: Anne Dykstra, Steve McCargar, Deneb Woods, Brita Nelson, Lora

Friest (arrived at 6:16pm)

Board member Absent: Mike Bollinger, Gary Hensley

GM Present: David Lester

Co-op Staff, Member/Owners Present: Nate Fuller, Jeanine Scheffert (Bd Admin Asst)

1. Call to Order

President Steve McCargar called the meeting to order at 5:31 PM

2. Board Learning - Review of By Laws

Summary:

The by laws are broad spectrum that defines the mission of the coop and particulars of governing. The articles have been amended 3-4 times since inception in 1974 for change of address and 2007 membership vote for preferred shares to raise capital. There have only been minor changes since then. The bylaws were reviewed and discussion was held On where they might differ from the Articles. Notes to be discussed in the future whether board terms should be 2 years instead of 3 years to get more participation.

3. Member Comments:

None

4. Disposition of Member Comments:

No disposition required - No comments

5. Agenda Review

Motion: Dykstra moved, Woods seconded to approve amended agenda (add under 9.4 to amend to add Jeanine Scheffert as Board Administration Assistant and to amend 8.5 Reports to add local meat processing business info) Motion passed 5 aye, 0 nay.

6.Approve Minutes Friest moved, Nelson seconded to approve the minutes from May. Motion passed, 5 aye, 0 nay.

It was noted the minutes were very good and to the point.

7. *Consent Agenda*: Friest moved, Dykstra seconded to approve consent agenda. Motion passed 5 aye, 0 nay

8. Reports

8.1 GM Report – Reviewed and complemented GM on great report. Labor is in great shape, hiring new employees to cover increased business.

- **8.2 L1 Customer Treatment** Dykstra moved, Nelson seconded to approve the report. Discussion. L1 should be put on agenda for meeting going forward to discuss the language. Possibly add "consistent with mission of Co-op to define "products that meet customer needs." Passed 5 aye, 0 nay
- **8.3 L4 Membership** Nelson moved, Woods seconded to approve the report. Motion passed 5 aye, 0 nay
- **8.4 G4 Board Code of Conduct (May)** Dykstra moved, Friest seconded to approve the report. Discussion. The reports could be highlighted with bullet points instead of narrative which would reduce the cumbersomeness and time involved. Disadvantage: concern something could be left out, harder to locate on report. Advantage: compliance likely, takes less time. Motion passed, 5 aye 0 nay
- **8.5 Local Meat Processing Opportunity** David shared there is an opportunity to have a medium scale meat processing plant in Lime Springs of organic processing of beef. It will be USDA certified and track the origin of the beef.

9. Action Items

9.1 Motion: Table Board Budget Update Friest moved, Nelson seconded to (Table Budget Update). **Board** Motion **passed** by a vote of 5 aye, 0 nay.

Summary: Board Budget Update tabled - moved to July

9.2 Follow-up on Farmers Market Dates

Summary:

Nelson reported on Farmers Market where she had people sign up for free class. People took things pocket sized, not larger things. From July 1 forward coffee will be available from Fernando Vaquero.

Future dates:

July 13- Friest and Woods Aug 10 - Hensley September 7 – Friest and Woods?

9.3 Evaluation Form

9.4 Hiring Board Administration Assistant

Motion: Dykstra moved, Nelson seconded to hire Jeanine Scheffert as Administration Assistant. Motion passed 5 aye, 0 nay.

10. Next Monitoring

Financial Condition - David D2 Accountability of GM-Gary D3 Delegation to the GM -Steve Budget - Lara

11. Next Meeting

Next meeting Tuesday July 23, 2013

Self-evaluation forms were completed for this meeting.

- 12 Strategic planning. Monday, July 22 Executive Session (none)
- 13. Executive Session (none)
- 14. Adjourn: Friest moved, Woods seconded to adjourn the meeting. Motion passed 5 aye, 0 nay.