

DECEMBER 2023
Oneota Community Food Cooperative
Board of Directors Meeting Agenda

Tuesday, December 19, 2023

5:30 PM

Co-op Kitchen

Item	Action	Responsible
1. Call to Order (5:30 PM)		President
2. Agenda Review and Approval	Action	Board
3. Board Learning (5:35 – 6:15 PM)	Discussion	
4. Member Comments (6:15 PM)	Discussion	
5. Disposition of Member Comments	Delegate	Board
6. Consent Agenda	Action	Board
7. Minutes Review and Approval (Nov, 23, Zoom 12/6)	Action	Board
8. Policy Monitoring		
8.1 G3: Agenda Planning	Action	Board
9. Other Board Business		
9.1 GM Report	Discussion	GM
9.2 Vote on Board Calendar	Action	Secretary
9.3 Vote on Board Budget	Action	Treasurer
9.4 Nominations Report	Discussion	VP
9.5 Schedule special nominations meeting in January (if needed)	Discussion	Board
9.6 Discuss financial review / audit options	Discussion	Board
9.7 Set due date for board candidate statements	Discussion	Board
9.8 Set meeting in early January to interview board candidates (as needed)	Discussion	Board
10. New Business		
10.1 Grow the Good Grant Program Update	Discussion	Board
11. January Meeting	Confirm	
11.1 Policy Monitoring		
a. G2: Board Job Description		Board
b. L8: Communications and Counsel to the Board		GM
c. L6: Budgeting/Financial Planning		GM
d. Present Business Plan		GM
11.2 Other Business		
a. Board Treasurer Year End Report (through December previous year)		Treasurer
b. Board Assessment of Annual Member Payments		GM
c. Discuss plan for upcoming board education		Board
d. Board nominates candidates for election		Board
e. Reminder of deadline for Board Candidate Statements to be published		Committee
f. Remind staff to reserve annual meeting space with ADA access		Board
g. Audit/Financial Review Update		GM
12. Executive Session		
13. Adjourn		

