

**Oneota Community Co-op
Minutes for Regular Board Meeting**

Tuesday, September 23, 2025, 6:00 pm, Co-op Classroom

Board Members Present: Brennan Allsworth (*virtual*), Hannah Breckbill, Erin Shaw, Amy Grinna, Steph Hughes, Piper Wood, Carly Zierke

Board Members Absent: None

GM Present : Nate Furler

Co-op Staff Present : None

Administrative Assistant Present: Alison Blake

Member/Owners Present: None

Call to Order

Wood called the meeting to order at 6:01 pm.

Agenda

Grinna requested to add the Board Skills Matrix to the agenda to discuss at this meeting. Added to Board Development 9.1.

Shaw corrected that the Co-op Potluck is on 10/16/2025.

Breckbill motioned to approve the agenda as edited, Hughes seconded. All ayes, motion carried.

Consent Agenda

None

August Minutes

Board Election Process : “dates” duplicated. Strike one.

Official Nomination section change: Should indicate “member owners” instead of “community”.

Grinna moved to approve August minutes as amended, Breckbill seconded. All ayes, motion carried.

Board Learning

G6: Governance Investment

Clarification on point : G6.2.1, ½ of 1% is based on the annual actual and projected budget for 2025 (prior year).

6.1.3 and G6.2. need periods after the clauses.
6.2.2 needs a period after the clause's number.

Policy Monitoring

The L2 and L3 reports will be delayed until October's meeting.

Other Board Business

Board Development Committee Updates

Allsworth sent out two blog posts as a collective effort.

- 1) Recent changes to the Coop board and staff
- 2) Upcoming election information

Grinna and Zierke explored educational programs for wholesalers. Plan to refresh and update what information exists from the Coop currently for producers.

Allsworth has begun outreach for the ad hoc board nomination committee and is currently looking for two member owners and one board member to join.

Every board member needs to re-take the Skills Matrix to accurately reflect current strengths.

Member Linkage Committee

Programming for the December principles is underway and December, January, and February dates have been confirmed with Pulpit Rock. November dates have conflicts and remain up in the air.

9.3 GM Report

Sales year-over-year are 12.73% above August 2024 and 6.2% favorable to budget.

The coop did stackable discounts for the first time in August which resulted in 23.3% and 21.6% increases in sales over last year.

The largest excesses compared to budget are in produce, refrigerated, bulk, meat and fish, and nutritional supplements. The largest shortfalls are in special order - fresh and special order taxable - not wellness. These are the only departments with shortfalls and both are very small.

The company who completed the replacement of the condenser/fan unit in the walk-in has offered to cover a portion of the expense due to the product loss caused by the repair in August. The new plan of action to avoid a repeat of this situation is that Furler needs to be notified prior to starting any work.

Quarter 3 inventory will take place on Tuesday, September 30th and the store will close early at 6pm.

New Business

None

Reminders

Location for potlucks will be at Good Shepherd Lutheran Church. Reminder to Furler to have staff reserve space for winter potlucks.

Wrap Up

The next meeting is October 28, 2025 at 6:00 PM.

Zierke motions to enter executive session. Seconded by Hughes. All ayes, motion passed. The open meeting adjourned 7:38 pm.

Breckbill moves to adjourn. Seconded by Grinna. All ayes. The meeting adjourned at 8:02 pm.