

Oneota Community Co-op
Minutes for Regular Board Meeting
Tuesday, August 26, 6:00 pm, Co-op Classroom

Board Members Present: Brennan Allsworth, Hannah Breckbill, Nathan Dietzenbach, Amy Grinna, Steph Hughes, Piper Wood, Carly Zierke

Board Members Absent:

GM Present : Nate Furler

Co-op Staff Present : None

Administrative Assistant Present: Alison Blake

Member/Owners Present: None

Call to Order

Wood called the meeting to order at 6:02 pm.

Agenda Review and Approval

Wood requested to clarify point 9.6 - Today will include the nomination of a new Board Member, with official appointment at a later date.

Grinna motioned to approve the agenda as amended, Allsworth seconded. All ayes, motion carried.

Member Comments

None currently present.

Resolution of Member Comments

None. Resolved.

Consent Agenda

None

Board Learning

L2, L.2.2.c - Should contain a comma instead of a period to indicate the continuation of the clause.

Introductory text indicates: "With respect to relations with paid and volunteer ..." No longer have volunteer staff, strike volunteers.

L2.2 should be reformatted for clarity because there are 4 subclauses (a-d) and 2 subpoints.

Instead, bulletpoint so that L2.2.1 could be e and L.2.2.2 could be f for consistency and clarity.

L3, Strike volunteers from introductory text.

L3.1 Change "...to all people and positions." to "...to all employees and positions." as Co-op doesn't have control over compensation for contract workers.

Table L3.3 for further discussion pending additional clarity.

July Minutes Review

No comments.

Allsworth moved to approve July minutes, Hughes seconded. All ayes, motion carried.

Policy Monitoring

Allsworth moved to report compliance on G5, Dietzenbach seconded. All ayes.

L10, Move permanently for Policy Monitoring in August.

Report compliance on L10. Motion by Grinna, second by Breckbill. All ayes.

Board Election Process

2025 Board Election Dates

Pulled information from Board procedures with dates to reflect this year

March 1st and April 1st will remain the same.

The schedule was manageable in the past. The public facing board election dates are appropriate and don't need edits.

Dietzenbach moved to accept public-facing election dates, Zierke seconded. All ayes, motion carried.

Member Linkage Committee Updates

Wood provided an update indicating that the committee is working to outline and plan the cooperative panels and discussions, and increase potluck accessibility.

Board Development Committee Updates

Dietzenbach shared a document of ideas regarding Board Development.

One item is to provide education for current and potential producers with a link to Grow the Good with a focus of making an effective use of resources from programs in our area and other cooperative organizations in the region.

Another item is to improve accessibility and affordability of the coop.

There will also be some blog updates to share updates with the larger community and increase transparency and engagement.

GM Report

Sales YTD are 7.63% above July 2024 YTD and 5.87% favorable to budget.

The goal for sales per labor hour is breaking \$100, which happened in both week 32 and 33. This is an indication of efficiency.

The condenser/fan unit in the produce walk-in cooler was replaced. It was suggested to be replaced even though it wasn't currently an urgent requirement. The amount of work and lack of communication from the contractor resulted in heavy metals and toxins contaminating a large amount of product and invalidating the organic certification. Currently in discussions about responsibility about the cost of lost product with the repair company.

A number of open positions now have planned start dates for people filling the roles.

Retiring of Board Member

Dietzenbach will need to be retired from the board as they have recently been hired as the Fresh Department Manager. *Allsworth moved to officially retire Dietzenbach as a board Member, Breckbill seconded. All ayes, motion carried.*

Official Nomination of new Board Member

Best practice would be to choose someone to fill the role that was chosen by the member owners. Therefore, the next highest number of votes was Erin Shaw and she can be appointed to serve.

Hughes nominated Erin Shaw to fill the vacancy, Allsworth second. All ayes. Motion passed.

Election of new OCC Board Secretary

Grinna nominates Steph Hughes to serve as secretary, seconded by Allsworth. Hughes officially accepts the nomination. All ayes. Motion passed.

10.1

None

Reminders

- Co-op Potluck at Humble Hands Harvest on 9/18 at 6pm.
- September 9th event at Luther called "The Ground We Share" featuring Zierke.

Wrap Up

The next meeting is Tuesday, September 23, 2025 at 6pm

Allsworth moves to adjourn, Grinna seconds. All ayes. The meeting adjourned at 8:06 pm.