

Oneota Community Co-op
Minutes for Regular Board Meeting
February 28, 2023
5:30 PM
First Lutheran Church Fireside Room

Board Members Present: Scott Timm, Bailey Lutz, Aaron Detter, Detra Dettmann, Scott Hawthorn, Hannah Breckbill, Bill Iverson

Board Members Absent: None

GM Present: Nate Furler

Co-op Staff : Niki Sanness

Member/Owners Present: Brennan Allsworth (Board Member Candidate)

Timm called the meeting to order at 5:31 p.m. **Motion by Breckbill to approve agenda as presented.** Second by Iverson. All ayes, motion carried.

Breckbill shared what she learned at the recent Columinate training titled Trends and Practices in Board Compensation. She learned that compensation varies from co-op to co-op but more boards seem to be trending toward payment for service such as a stipend for each board meeting and/or higher stipend amount for officers who invest more time. Dettmann shared what she learned at a 3-part Columinate training on Policy Governance and how the purpose of this system is to set up clear expectations and roles and responsibilities and reinforce that managers manage and boards monitor. The last board learning topic was reviewing the G7, G8, G9, and G10 monitoring reports related to board officer roles and responsibilities.

There were no member comments offered at the meeting.

Motion by Breckbill to approve the January 2023 Meeting Minutes. Second by Lutz. All ayes, motion carried.

Timm provided an overview of his D: Global Governance – Management Connection monitoring report which states the board’s sole official connection to the operational organization, its achievements, and conduct will be through the General Manager. Compliance reported. **Motion by Dettmann to accept the Global Governance – Management Connection monitoring report.** Second by Breckbill. All ayes, motion carried.

The L5 Financial Conditions report states with respect to the actual, ongoing financial conditions and activities, the GM shall not cause or allow the development of fiscal jeopardy or material deviation of actual expenditures from board priorities established in Ends policies. Of the 10 aspects to this report, Furler reported compliance in all areas except L5.2 “Allow operations to generate an inadequate net income.” The reason for non-compliance was related to missed margin, largely in Quarter 4. Once identified there has been increased oversight and monitoring to ensure operations remain on track.

Motion by Dettmann to accept the L5 Financial Conditions report acknowledging non-compliance on L5.2. Second by Lutz. All ayes, motion carried.

Furler provided the financial portion of the 2023 Business Plan. The rest of the Business Plan will be presented in March. No action will be taken until the plan is presented in its entirety.

In the GM report Furler reported sales through January 2023 were above budget for the year. Management continues to investigate pricing to ensure they are hitting the mark as prices from suppliers continue to fluctuate. Board election materials are ready to be disseminated. Furler also stated they are looking into functionality and uses of the former classroom space.

Board Member Linkage Committee reported monthly potlucks continue to go well, as we move into warmer months these will move outdoors. Annual Meeting is coming up in April, looking ahead to another fall event at Luna Valley, and the upcoming 50th Anniversary next year.

Board Election is held March 1 – April 1. Everything is going according to plan.

The Financial Review was completed by Hacker Nelson. There were no recommendations for changes.

The board discussed board member development. Dettmann reviewed the Columinate trainings that various board members had signed up to attend. There was discussion about budgeting so much for each member to use for training and look for other training opportunities outside of Columinate that may be beneficial. Breckbill wishes to attend a Facilitator Training titled “Art of Hosting: Leading in Complexity.” Total cost is \$800, training held in Madison, and she is seeking partial support. She has also applied for a grant to cover the entire cost but does not know yet if that will be successful. **Motion by Dettmann for board funds to cover 50% of the cost or \$400 for Breckbill to attend.** Second by Iverson. All ayes aside from Breckbill who abstained. Motion carried.

The 2023 board budget had been tabled from January meeting. **Motion by Iverson to approve 2023 board budget totaling \$20,200 which includes \$1,400 for training.** Second by Breckbill. All ayes, motion carried.

Reimbursement for Columinate Board Trainings was discussed. Since board training is a budgeted item, board members can simply send proof of registration to Sanness for reimbursement.

March Meeting to be held on March 28, 5:30, Fireside Room at First Lutheran. Policy Monitoring reports include G7: Board President’s Role, G8: Vice President’s role, G9: Treasurer’s Role, G10: Secretary’s Role, E1: Ends, L9: GM Succession and L6: Budgeting & Financial Planning - Business Plan. Other Business will include Annual Meeting Agenda, count of election ballots, and ensuring new email accounts are created for new board members.

Motion by Lutz to adjourn meeting. Second by Hawthorn. All ayes, motion carried.
Meeting adjourned at 7:43 p.m.