

**Oneota Community Co-op
Minutes for Regular Board Meeting**

June 21, 2022

6:30 PM

Phelps Park

Board Members Present: Scott Timm, Hannah Breckbill, Bill Iverson, Scott Hawthorn, Detra Dettmann

Board Members Absent: Bailey Lutz, Aaron Detter

GM Present: Nate Furler

Co-op Staff : Niki Sanness, Nicole Brauer

Member/Owners Present:

1. Call to Order

Timm called the meeting to order at 6:31 p.m.

2. Board Learning

The board discussed ways to improve meeting agendas and meeting structure to better serve the board. The board could utilize the Consent Agenda more. If board members read all meeting information in advance then any items not needing discussion could move into the Consent Agenda. To give board members more time to prepare, the due dates for reports should be moved up...possibly to the 15th of each month with a reminder sent out the Friday before. The GM report could also be modified to include information through the last full month with an added snapshot of where things stand presently. How can the GM deliver their monitoring reports in a meaningful way? We should also double check the Procedures Manual to see what it states.

3. Member Comments

None

4. Disposition of Member Comments

None

5. Agenda Approval

Motion by Breckbill to approve the agenda with the modification of 11.2.b stating next meeting Treasurer Quarterly report through June, instead of July. Second by Hawthorn. All ayes, motion carried.

6. Consent Agenda

Motion by Hawthorn to place items 7.1 May 2022 Minutes, 7.2 May 2022 Executive Session Notes, 8.1 D1 Unity of Control monitoring report, 8.2 Governing Style monitoring report, 8.3 L1 Customer Treatment monitoring report, and 8.4 L4 Membership monitoring report into the Consent Agenda. Second by Dettmann. All ayes, motion carried.

8. Policy Monitoring

8.5 L10: Board Logistical

A survey sent to board members showed high level of satisfaction. Furler reported there will be an increased focused by staff to better publicize board meetings both using a google calendar and social media. It would also help to have a consistent location for meetings as we things balance out from the

pandemic. Potential meeting spaces could be ISU Extension office, the front of the Co-op, or a local church.

9. Other Board Business

9.1 GM Report

Furler reported labor is over just a bit compared to budget. For staffing they are preparing for the loss of student workers come fall. The expanded overtime ceased June 12. There is still a lot of stress on the management team but with increased staffing levels some vacations are happening. Will be start revising the personnel manual and will be meeting with Rebound to discuss the proposed development project.

10. New Business

10.1 Strategic Planning Actions Check In

Member potlucks will be held the third Thursday of each month. The first one will be held July 21 at Phelps Park near the playground.

10.2 Meeting Recap from Initial Meeting with Rebound

Furler, Detter, and Timm had a very introductory meeting with Rebound to open lines of communication. Rebound's planning is still in very early stages. Inquired if we could have a board liaison attend design team meetings. Rebound seemed open to that. Detter will remain our point of contact.

10.3 Meet and Greet Planning Update

Discussing hosting a staff/GM/membership meet and greet at Luna Valley Farm. It sounds like September is the most probable time to do that.

11. July Meeting - July 26, 6:30 pm at ISU Extension

11.1 Policy Monitoring

- D2: Accountability of the GM: Dettmann
- D3: Delegation to the GM: Breckbill
- E1: Global Ends (tabled from prior meeting): GM
- L5: Financial Condition (Quarterly Report): GM

11.2 Other Business

- Meeting agenda format review
- Treasurer Quarterly Report

11. Executive Session

None

12. Board Mtg. Self Evaluation

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13. Adjourn

Motion by Dettmann to adjourn meeting. Second by Hawthorn. All ayes, motion carried.

Meeting adjourned at 7:55 pm.