

**Oneota Community Co-op  
Minutes for Regular Board Meeting**

April 26, 2022

5:30 PM

ISU Extension Office

**Board Members Present:** Scott Timm, Hannah Breckbill, Detra Dettmann, Bill Iverson, Michelle Barness (Outgoing), Scott Hawthorn, Aaron Detter (Incoming), Bailey Lutz (Incoming)

**Board Members Absent:** Andy Sassaman (Outgoing), Bill Iverson

**GM Present:** Nate Furler (via video)

**Co-op Staff:**

**Member/Owners Present:**

**1. Call to Order**

Timm called the meeting to order at 5:39 p.m.

**2. Board Learning**

None

**3. Member Comments**

None

**4. Disposition of Member Comments**

Not applicable

**5. Agenda Approval**

**Motion by Breckbill to amend and approve the agenda with addition of Seed Savers discussion added to Executive Session.** Second by Lutz. All ayes, motion carried.

**6. Consent Agenda**

No items placed in Consent Agenda

**7. Minutes Review and Approval**

**Motion by Hawthorn to approve the March 2022 Regular Meeting Minutes.** Second by Breckbill. All ayes, motion carried. **Motion by Breckbill to approve the March Executive Session Minutes.** Second by Hawthorn. All ayes, motion carried.

**8. Policy Monitoring**

**8.1 Global Governance Commitment**

Barness prepared the report and stated the non-compliant items were largely related to board development, which in turn was a result of the pandemic. **Motion by Hawthorn to approve Global Governance Commitment report.** Second by Breckbill. All ayes, motion carried.

**8.2 L5 Financial Condition Quarterly Report**

**8.3 E1 Ends**

**Motion by Hawthorn to table L5 and E1 reports.** Second by Breckbill. All ayes, motion carried.

## **9. Other Board Business**

### **9.1 – 9.2 Board member transition**

Election results were reviewed: 586 members voted, representing 17% of the electorate. Board members voted in include new directors Aaron Detter and Bailey Lutz, and incumbent Bill Iverson. Timm recognized and thanked Barness and Sassaman for their dedicated service. Barness then left the meeting.

**9.3** Dettmann stated the Board Member Code of Conduct forms were sent via Google Forms. Members can review the form and then acknowledge and date they have read and understand the information. Conflicts of interest were disclosed. Timm stated he has two children currently employed at the Co-op. Breckbill stated she is a farmer and current sells at and at times competes with the Co-op.

### **9.4. Officer election**

**Motion by Hawthorn to nominate Timm to serve as Board President.** Second by Lutz. All ayes, motion carried.

**Motion by Breckbill to nominate Hawthorn to serve as Board Vice President.** Second by Detter. All ayes, motion carried.

**Motion by Hawthorn to nominate Dettmann to serve as Board Secretary.** Second by Lutz. All ayes, motion carried.

**Motion by Hawthorn for Iverson to serve as Board Treasurer.** Second by Breckbill. All ayes, motion carried.

### **9.5 Treasurers Quarterly Report.**

Largest board expense is for the election for Simply Voting. We can look at other options which may be less expensive. It is also less expensive if we don't do direct mail. If we went to fully digital would need to amend policies and bylaws. Ideally serious discussion should start in September for changes to the upcoming election cycle.

### **9.6 Schedule New board Member Training**

An orientation was held April 22.

### **9.7 Advise Management to Update Board Member Discounts**

GM will ensure board member discounts are updated the system

### **9.8 GM Report**

**Motion by Hawthorn to table GM report.** Second by Lutz. All ayes, motion carried.

### **9.9 Funds for Seedling Purchases for Staff**

**Motion by Hawthorn to approve up to \$300 for staff for seedlings.** Second by Detter. All ayes, motion carried.

### **10.1 Retreat**

Board retreat scheduled for Sunday, June 12, at Yellow River State Forest.

### **11. May Meeting**

Scheduled for Tuesday, May 24 at 5:30 p.m.

- G4: Board Code of Conduct - Hawthorn
- L10: Board Logistical Support – GM
- L: Global Executive Constraint – GM
- Tabled reports (L5, Ends) – GM

### **12. Executive Session**

**Motion by Dettmann to move into Executive Session.** Second by Hawthorn. All ayes, motion carried. Executive Session began at 6:45 p.m.

Motion by Breckbill to leave Executive Session and reenter regular Board Meeting. Second by Detter. All ayes, motion carried.

Regular meeting resumed at 9:08 p.m.

**Motion by Hawthorn to form an ad hoc subcommittee to investigate the volunteer program further in terms of legality and how the program could be expanded.** Second by Detter. All ayes, motion carried.

**Motion by Hawthorn to approve one time PTO cash payout for Furler up to 80 hours.** Second by Detter. All ayes, motion carried.

### **13. Board Meeting. Self Evaluation**

[www.surveymonkey.com](http://www.surveymonkey.com)

### **14. Adjourn**

**Motion by Dettmann to adjourn.** Second by Hawthorn. All ayes, motion carried. Meeting adjourned at 9:10 p.m.