

**Oneota Community Co-op
Minutes for Regular Board Meeting**

May 25, 2021

5:30 PM

Virtual Meeting

Board Members Present: Scott Hawthorn, Hannah Breckbill, Scott Timm, Bill Iverson, Detra Dettmann, Michelle Barness, Andy Sassaman

Board Members Absent: Michelle Barness

GM Present: Nate Furler

Co-op Staff: Niki Sanness, Nicole Brauer

Member/Owners Present: Jeanine Scheffert (Board Administrative Assistant)

1. Call to Order

Timm began the meeting at 5:30 p.m.

2. Board Learning

None

3. Member Comments

None

4. Disposition of Member Comments

None

5. Agenda Review

Motion by Hawthorn to approve the agenda with the amendment of moving G4 Board Code of Conduct before GM report. Second by Sassaman. All ayes, motion carried.

6. Minutes Approval

Motion by Dettmann to approve April 2021 Board Meeting Minutes. Second by Breckbill. All ayes, motion carried.

7. Consent Agenda

None

8. Reports

8.1 Board Code of Conduct

Board needs to disclose any conflict of interest. Everyone needs to be sure to complete their forms. **Motion by Iverson to approve Board Code of Conduct report.** Second by Dettmann. All ayes, motion carried.

8.2 GM Report

Sales for April are up compared to a year ago which is not surprising given the pandemic. Overall doing well in cash and savings. We are slightly exceeding sales growth to budget. Hired a fulltime marketing and merchandising manager. Basket size and transaction counts are progressing as expected. Local sales in dollars much higher than last year. Staff continue to wear masks and store is letting customers know masks are preferred but not required. Store restructuring still going well. Curbside sales continue to drop. Continued focus on hiring, all businesses struggling to find employees.

8.3 L Global Constraint

Reporting compliance. Financial conditions were about the same as last year. The only non-compliance item was due to COVID, so no remediation action needed. **Motion by Dettmann to approve Global Constraint report.** Second by Sassaman. All ayes, motion carried.

9. Action Items

9.1 Strategic Planning

Board revisited the two proposals discussed at the last meeting. **Motion by Hawthorn to contract with ISU as presented in their proposal.** Second by Dettmann. All ayes, motion carried.

10. New Business

None

11. Next Meeting

11.1 Held June 22 at 5:30 pm at Phelps Park

11.2 Reports for March meeting

- G1 Governing Style - Timm
- D1 Unity of Control – Iverson
- L1 Customer Treatment – GM
- L4 Membership – GM
- L10 Board Logistical Support - GM

12. Executive session

None

13. Board Meeting Self Evaluation

Complete independently via the web

14. Adjourn

Motion by Dettmann to adjourn meeting. Second by Hawthorn. All ayes, motion carried. Meeting adjourned at 6:23 pm.