

**ONEOTA COMMUNITY CO-OP  
DISHWASHER  
JOB DESCRIPTION**

**Job Title:** Dishwasher, part-time/full-time  
**Pay Grade:** Level 1  
**Supervisor:** Café Manager, Café Kitchen Supervisor

**Current as of:** 7/10/13  
**FLSA Classification:** Non-Exempt  
**Incumbent:**

**Job Summary:** The Dishwasher position is generally a multi purpose position with some very specific duties. The dishwasher has full responsibility over the dishes of the café during their shift including bussing, cleaning, and putting away dishes. This person is also expected to get a daily cleaning task done and these tasks vary according to the day of the week. This person is responsible to keep the front dining area clean and well maintained. This is a fast-paced position and is expected to give good customer service when on the floor. Most importantly, you will ensure a positive Co-op image by providing courteous, friendly, and efficient customer service to customers and team members by using the (S)mile (E)ngage (T)hank you approach.

**POSITION DESCRIPTION**

**Duties and Responsibilities:**

(In order of importance, but not limited to these duties.)

**1. Dishwasher**

- a.) Dishes: bussing, washing (machine)(hand), putting away
- b.) Maintaining dining area: cleaning tables, trash, recycling
- c.) Cleaning tasks
- d.) Friendly Customer service
- e.) Handling various kitchen equipment with safety and proficiency.
- f.) Keeping a clean and sanitary work space at all times
- g.) Stocking Bakery Case, facing Grab-n-Go cooler, etc
- h.) Participation in regular staff meetings/trainings
- i.) Record keeping using store POS system

**2. Other Duties**

- a.) Other duties as assigned by Café Manager, Café Kitchen Supervisor, Café Counter Supervisor and/or General Manager.

**Qualifications:**

**Education:**

- High School diploma desired

**Experience:**

- Foodservice experience desired but not crucial.
- Foodservice cleaning experience desired but not crucial.

**Skills & Abilities:**

- Organizational skills and multi-tasking is important.
- Great communication skills

- Basic knowledge of natural foods and interest in learning more is beneficial but not mandatory.
- Attention to detail
- Self motivated and results driven.
- Flexibility: Willingness to work weekends and evening hours
- Basic computer skills and knowledge (Email, POS)

**Physical Demands/Working Conditions:**

- Need to be on feet the majority of the work day.
- Repetitive motion involved.
- Ability to lift up to 50 lbs.
- Ability to handle knives and other sharp equipment.
- Ability to bend, squat, reach on an occasional basis.

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*(The job description does not constitute a written or implied contract of employment. Oneota Community Food Co-op reserves the right to revise or change job duties and responsibilities as the need arises. Requirements are representative of minimum levels of knowledge, skills, and experience required.)*

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**Job Description Approved By:**

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General Manager

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Date

**Job Description Received By:**

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Employee's Signature

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Date